



OIL PALM INDIA LIMITED

(A JOINT VENTURE OF THE GOVT. OF KERALA AND THE GOVT. OF INDIA)

REGD. OFFICE: XIV/130, KOTTAYAM SOUTH P.O., KODIMATHA, KOTTAYAM - 686 013, KERALA. PHONE: 2567103, 2567104, 2566882. FAX: 0481-2561442
GST IN: 32AAACO3695G1ZI., CIN: U01133KL1977SGCOO2934 E-mail: mdopil@yahoo.co.in, Web: www.oilpalmindia.com

OP/SEC/PURCHASE/8/1843

May 28, 2025

QUOTATION NOTICE

Quotations are invited for the supply of one number of Multi Function Printer to our Head office Kottayam. The quotation should reach us on or before 09-06-2025 superscribing on the top of the cover – "Quotation for MFP due on 09-06-2025" or at mail tendersopil@gmail.com . The quotation should be reached on or before 2.30 PM on 09-06-2025 and will be opened at 3.00 PM in the presence of available bidders. Detailed terms and conditions are attached herewith.

For Oil Palm India Limited

Secretary & Sr. Manager (Commercial)

CC:

1. Notice Board
2. System Officer for publication in the web site

REQUIREMENT OF ONE NUMBER OF MULT FUNCTION PRINTER – TERMS AND CONDITIONS

1.0 Specification:

- a) New MFP of reputed brand
- b) Print, Scan, Copy
- c) Print speed (A4/letter): 34/36 ppm (min)
- d) Print Resolution: 1200 x 1200 dpi (min)
- e) Auto duplex printing
- f) Interface: Hi speed 2.0 Ethernet; wi fi direct
- g) Memory: 256 MB (min)
- h) Warranty: Min 1 year

2.0 Delivery Period:

Within 15 days of date of Issue of Purchase Order

3.0 Payment terms

After receipt and acceptance

4.0 Format of quotation

Sl No	Particulars	Amount (Rs.)
1	Price of 1 number of MFP	
2	GST	
	Net Amount	

5.0 Warranty : Bidder should specify the warranty period

6.0 GST & PAN : Bidder should give GST registration Number and PAN number

7.0 Training : Free training should be given.

8.0 LD : For delay in excess of 1 week over the delivery period 1% of the contract value will be recovered for every week or part thereof.

9.0 Evaluation of the bid : evaluation of the bid shall be on the basis of Net amount quoted after considering GST Input credit.

For Oil Palm India Limited


Secretary & Sr. Manager (Commercial)