



**OIL PALM INDIA LIMITED**

**Regd. Office: XIV/130, Kottayam South P.O.**

**Kodimatha, Kottayam-686103**

**CIN : U01133KL1977SGC002934**

**Phone: 0481- 2567103,2567104,2300775**

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OP/SEC/RICE/2025-26/1574

April 30, 2025

**RE E-TENDER NOTICE**

Oil Palm India Limited invites competitive e-tenders for sale of IMMATURE PADDY available during the year 2025-26 on 'as is where is basis' from Modern Rice Mill, Vechoor Kottayam as per the following details;

**Product Details**

600 MT (Approximate) IMMATURE PADDY on 'as is where is' basis

**E.M.D/SD**

EMD - Rs. 12000/- (On line through e-tender portal)  
SD - 5% of the contract value has to be remitted by the successful bidder/s within one week from the date of rate confirmation as Security Deposit in Company's account.

**Mode of Submission of Tender**

This tender is an e-tender and is being published online for sale of IMMATURE PADDY on as is where is basis. The tender is invited from eligible bidders through e-procurement portal of Government of Kerala (<https://www.etenders.kerala.gov.in>). Prospective bidders willing to participate in this tender shall necessarily register themselves with above mentioned e-portal. Details tender conditions available at company's web site and at e-tender portal. For more details, contact at above phone numbers.

Last Date of Submitting the e-tender - 07-05-2025, 6.55 pm  
Date of opening the bids - 09-05-2025, 11.00 am

E TENDER ID - **E TENDER ID 2025\_OPIL\_762728\_1**

**For Oil Palm India Limited**

**Secretary &Sr.Manager (Commercial)**

**Copy to: Sr.Manager (F&A)/SM (CE)/M(O&M),MRM, Vechoor/Web Site**

## **TERMS AND CONDITIONS**

### **Terms and Conditions for the sale of IMMATURE PADDY on as is where is basis by OIL Palm India Limited [OPIL],Modern Rice Mill, Kodimatha, Kottayam District, KERALA**

#### **1. Scope**

- I. The Oil Palm India Limited (herein after referred as “OPIL”) was established in the year 1977 with the objective of propagating oil palm cultivation in the country and more particularly in Kerala. From 1983 onwards the Company started functioning as a joint venture of the Government of Kerala and Government of India . Company is having a Modern Rice Mill at Vechoor, Kottayam, Kerala.
- II. This tender is for sale of IMMATURE PADDY on as is where is basis.
- III. This tender is an e-tender and is being published online for sale of IMMATURE PADDY. The tender is invited from eligible bidders through e-procurement portal of Government of Kerala (<https://www.etenders.kerala.gov.in>). Prospective bidders willing to participate in this tender shall necessarily register themselves with above mentioned e-portal.
- IV. Detailed procedure regarding enrolment in the e-procurement portal and bid submission is attached as annexure.

#### **2 ON-LINE BIDDER REGISTRATION PROCESS**

- I Bidder should have a class III or above Digital Signature Certificate (DSC) to be procured from any Registration Authorities (RA) under the Certifying Agency of India. Details of RAS will be available on [www.cca.gov.in](http://www.cca.gov.in). Once the DSC is obtained, bidders have to register on [www.etenders.kerala.gov.in](http://www.etenders.kerala.gov.in) website for participating in this tender. Website registration is one-time process without any registration fee. However, bidders have to procure DSC at their own cost.
- II Bidders may contact e-Procurement support desk of Kerala State IT Mission over telephone at 0471-2577088/188/388 or 0484-2336006, 2332262 or 0497-2764788, 2764188 or 0483-273294 or through email: [etendershelp@kerala.gov.in](mailto:etendershelp@kerala.gov.in) or [helpetender@gmail.com](mailto:helpetender@gmail.com) for assistance in this regard.

### 3.0 SCHEDULING OF E- SALE

- I. Based on the requirements, OPIL will notify in the e-procurement portal of Government of Kerala of schedule e-sale on periodic basis. Such details will be posted on the website of OPIL ([www.oilpalmindia.com](http://www.oilpalmindia.com)). OPIL will not individually intimate to the registered participants regarding the e-sale schedule. Interested participants are requested to visit the website on periodic basis for details regarding e-sale.
- II. All registered participants are eligible to participate in e-sale subject to terms and conditions detailed in this document.

### 4 ON LINE TENDER PROCESS

- I. **Downloading of tender document:** Tender document will be available for free download on [www.etenders.kerala.gov.in](http://www.etenders.kerala.gov.in).
- II. **Publishing of Corrigendum :** All corrigenda shall be published on [www.etenders.kerala.gov.in](http://www.etenders.kerala.gov.in) and shall not be available elsewhere.
- III. **Bid Submission:** Bidders have to submit their bids as required in this tender document on [www.etenders.kerala.gov.in](http://www.etenders.kerala.gov.in). No manual submission of bid is allowed and manual bids shall not be accepted under any circumstances.
- IV. The bidder shall complete the price bid as per the format given for download along with this tender. The blank price bid should be downloaded and saved on bidders computer without changing file name otherwise price bid will not get uploaded. The bidder should fill in the details in the same file and upload the same back to the website.
- V. The price quoted shall be per 1 kg (per KG) basis. The bids of all bidders who have participated in the-sale must remain valid for maximum period of 30 days from the date of sale.
- VI. OPIL reserves the right to reject any bid including the H1 bid if found to be not competitive.
- VII. The highest valid bid once approved by the OPIL will be declared as successful H-1. OPIL reserves the right, without giving any reason, to accept or to reject all or any bid.

- VIII. The final results of the e-sale as approved by OPIL are binding on both the parties i.e. buyers and Seller.
- IX. Any requests for cancellation of bids received either during the tender period or after the conclusion of tender session shall not be accepted.
- X. The invitation of Bids, the terms and conditions of the e-tender, bid of the successful bidder/email confirmation or acceptance issued by the Seller (OPIL) to the successful bidder (hereinafter called the buyer) along with any amendment issued prior to signing of contract shall constitute a valid and binding contract between the Seller and Buyer enforceable before the court of law.

#### **5. Security Deposit.(SD):**

1. The Tenderer whose rate is accepted has to deposit 5% of the contract value ( excluding taxes ) as Security deposit for due performance of the contract.
2. The Security Deposit bears no interest and is refundable on expiry of the period of contract.
3. The Security Deposit is payable in the form of Demand Draft in favour of Oil Palm India Ltd payable at Kottayam or online transfer by NEFT/RTGS.
4. The company reserves the right to adjust security deposit towards any amount due to it from the successful tenderer and in such an event, the successful tenderer on receipt of intimation from the company shall make further deposit to restore the SD to the full amount.
5. OPIL is empowered to deduct from the SD or any other outstanding amount any sum that may be fixed by the company ad being the amount of losses or damages suffered by it due to delay in performance or non-performance of any of the condition of the tender/ contract.

#### **6. Period of contract**

- I. The period of contract shall be for a period of one year from the date of awarding of the tender

#### **7. Quantity, Quality, Inspection**

- I. **The E tender is for 600 MT, which is an estimate only and do not guarantee the quantity. The successful bidder should lift the entire quantity available during the period of contract.**
- II. The bidder should satisfy himself about the quality and the state of the product offered and sale is on as is where is basis and no claim whatsoever with regard to quality shall be entertained nor will be considered by the company at any time.

- III. THE BIDDERS/ CUSTOMERS SHALL CARRY THE PHOTO IDENTIFICATION CARD ISSUED BY GOVERNMENT OR STATUTORY AUTHORITY WITHOUT WHICH INSPECTION WILL NOT BE PERMITTED. IN CASE THE BIDDERS/ CUSTOMERS SEND THEIR AUTHORISED REPRESENTATIVE FOR INSPECTION, THEY WILL BE PERMITTED SUBJECT TO THEIR PRODUCING THE AUTHORISATION LETTER AND PHOTOIDENTIFICATION CARD ISSUED BY GOVERNMENT / STATUTORY AUTHORITY.

## **8 Post Tender process**

- I. The success bidder shall be issued a Rate acceptance letter (by post or e-mail) by OPIL specifying the quantity sold and the firm price applicable for the period of delivery. The tender has to remit the SD within 1 week.

## **9 Terms of Payment**

- I. The full price of the material with other levies shall be paid in advance by the successful bidder by DD favouring Oil Palm India Limited payable at Kottayam or by online before taking delivery of the material. EMD/SD amount shall not be treated as an adjustment towards the material value.
- II. The above security deposit would be kept till the end of the delivery period. However in the event of default in performance by the bidder, the provision of forfeiture of the EMD/Security Deposit as stipulated, would be applicable.
- III. In case of damages occurred to OPIL's properties while lifting the material, the estimated cost towards the repair/ rectification shall be recovered from the Security Deposit already available. The Security Deposit will be refunded after completion of the delivery in all aspects and after deducting for the loss / damages caused to OPIL.
- IV. The buyers shall also have the option of e-Payment through NEFT/ RTGS. The Bank details are:

Favouring – M/s Oil Palm India Limited  
Bank Name – State Bank of India  
Branch Code – Civil Station Branch, Kottayam (70101)  
Account No – 57008102559  
IFSC Code – SBIN0070101

## **10 Procedure of Delivery of Material**

- I. **The delivery of the material as per Sale Acceptance Letter/ Sale Order shall be strictly subject to availability of the same with OPIL and the successful bidder shall remove the material immediately on receipt of intimation of the Factory in Charge without any failure.**
- II. The loading and transportation of the material will be done by the buyer during working hours **only at their risk and cost**
- III. It is the responsibility of the Purchase/ Buyer/ Bidder to take delivery of the material from the storing area, strictly adhering to the safety pre-cautions and the provisions of the Environment Protection Act and other applicable laws. The loading of the material

and transportation to the bidder's premises shall be the responsibility of the buyer only and they shall not give any room for complaint of pollution, whatsoever.

- IV. In case of emergency OPIL reserves its right to ask any or all the successful Purchase/ Bidder/ Buyer to remove/ to take delivery of any quantity of Material within the Sale Order quantity immediately.
- V. Material after confirmation of sale left at OPIL will remain at the sole risk and responsibility of the purchase / bidder/ buyer. OPIL will not undertake any liability, whatsoever for the safe custody, protection or preservation after the sale has been confirmed. No complaint will be entertained regarding quality of the materials sold once the bid is accepted.
- VI. The successful bidder or their representative shall, if so required, witness the delivery to confirm the quantity and OPIL shall not be responsible or liable for any discrepancy in quantity after leaving the materials from the Factory premises.
- VII. The delivery as per contract shall be Ex-factory of OPIL at MRM, Vechoor, in Kottayam District and the OPIL shall not have any responsibility or liability whatsoever on leaving the material outside the factory premises.
- VIII. OPIL shall not assure the delivery of any specific quantity. Materials once sold by OPIL and/or taken out of the Factory premises shall not be taken back by OPIL on any account.

#### **11 Forfeiture of EMD/Security Deposit:**

- I. If the successful bidder commits any default or breach of any of the terms and conditions herein, OPIL shall be entitled to get compensation/ damages from the successful bidder. The defaulted bidder shall be debarred from participating in future bids at the sole discretion of OPIL. The EMD /Security Deposit submitted by the successful bidders will be liable forfeiture in the following cases:
- II. If after completion of tender, the successful bidder fails to make payment for the material value including all other charges within the stipulated time, OPIL will forfeit the entire Security Deposit.

#### **12 Taxes and Duties**

- I. GST as per the prevailing tariff wherever applicable at the time of delivery on the sale of materials covered under this tender shall be borne by the successful bidders/ purchase/ buyer. Non-payment of sale proceeds on the ground of any discrepancy of GST rate will be treated as default and action as deemed fit including but not limited to forfeiture of EMD/SD will be taken against the bidder.
- II. At the time lifting / delivery of the material, if there is any introduction or variation in regard to the rate of any Tax, Cess, Surcharge or any other statutory levy, then the same will be brought to the notice of the buyer/bidder/purchaser and will be charged extra to the buyers/ bidder/ purchaser account.

#### **13 General Terms and Conditions:**

- I. **In this tender, the bidders have to bid for per KG rate excluding taxes and duties.**
- II. The bidders should give their bids exclusive of all statutory charges, duties, taxes and any other levies. Such statutory charges, duties, taxes and any other levies as applicable will have to be paid over and above the quoted rate.

- III. Material procured under tender is for use within the country and not for export.
- IV. Bidders must be extremely careful to avoid any error in bidding (whether typographical or otherwise) and they are fully responsible to check and rectify their bid before submitting their Bid.
- V. The decision of the Managing Director of OPIL in matters related to this tender shall be final and binding on the bidders/ Buyers.
- VI. Quantity mentioned in notice is only indicative and may undergo a change depending on factors like actual production of the material etc.
- VII. OPIL reserves the right to cancel the sale of material under this tender from any source/ location in part or whole at any stage at its sole discretion without assigning any reason thereof and no party shall have any right whatsoever to raise any claim in that regard on that count.
- VIII. OPIL reserves their rights to amend/modify and revise the terms and conditions contained herein in full or in part at any point of time and no party shall have any right, whatsoever to raise any claim in that regard on that count. Any such amendment / modification subsequent to the issue tender notice shall be notified in the OPIL web site only.
- IX. Sale under each tender shall be an individual, independent, unique and complete transaction.
- X. OPIL will not be in any way responsible for failure to deliver the materials due to cause beyond their control such as strike, lockout, cessation of work by labourers, shortened hours, act of GOD or other causes or other contingencies whatsoever. In case of such force majeure conditions, the period of delivery shall automatically get extended proportionately. The buyer/bidder/purchaser shall not be entitled to cancel the contract. OPIL will give notice of such extension of delivery period due to force majeure conditions.
- XI. CONDUCT DURING DELIVERY:- Buyer/bidder/purchaser shall solely be responsible for movement and proper behavior of their deputies, agents, and laborers within OPIL's premises. If any damage caused to OPIL's property, the buyer is responsible to make good such damage to the satisfaction of OPIL, and the decision of OPIL, in this regard shall be final and binding. Reselling of material will not be allowed in OPIL premises.
- XII. COMPLIANCE WITH LABOUR LAW AND SAFETY RULES:- During the delivery period, it shall be solely the responsibility of buyer to ensure that the workers employed by the buyer within the OPIL Factory premises are governed under the Labour Laws and Rules, Factories Act, provision of EPF Act 1951 and other applicable laws and rules as amended from time to time, including OPIL'S Security and Safety Rules as applicable.
- XIII. ACCIDENTS ETC.TO BUYERS LABOURS:- OPIL Will not at any point of time be responsible for any injuries caused to the workers engaged by the buyer due to accident within the OPIL Factory premises or at the place of work and the bidder/buyer/purchaser will make transport facility to the accident victims to the hospital and give proper arrangement for medical attention and treatment to his labourers and their representative. The bidder/purchaser/buyer will be solely responsible for any claim arising out of the employment, injuries to labourers in the course of employment under any statute. It is the responsibility of the

bidder/buyer/purchaser to provide necessary safety appliances like hand gloves, helmet, boots etc to the labourers who are engaged for handling of the goods.

- XIV. The Purchaser/bidder/buyer shall bring their own trucks for the lifting of the tendered items and shall make their own arrangement for lifting and clearing the materials under supervision of authorized official of the OPIL. OPIL will not provide any assistance whatsoever.
- XV. The buyer shall observe all statutory and safety measures. The suggestions given by officer in charge/OPIL shall be scrupulously followed. All the labour engaged by the buyer must wear safety kits like helmet, shoes, safety belts, gloves, etc. wherever applicable without which the entry is prohibited. The buyer has to make his own arrangements for accommodation and canteen facilities for his workers if required.
- XVI. BLACKLISTING:-If it is found that the bidder/buyer/purchaser is not following the terms and conditions of payment/delivery or other conditions of the tender and also indulging in any malpractices either himself or by his agents, deputies or observer, such bidder/buyer/purchaser are liable to be blacklisted and appropriate action will be taken as deem fit by OPIL.
- XVII. No interest will be paid to the purchaser/bidder/buyer on the amount paid or deposited by him and on the amount refundable to him if any, including EMD/Security Deposit.
- XVIII. Employees of OPIL are not eligible to participate or to represent on any one's behalf in the tender.
- XIX. OPIL will not be liable for any claim and buyer shall keep OPIL fully indemnified and harmless against any claim and proceedings of any of their own or against the employees or other.
- XX. OPIL reserves the right to award the contract to one or more number of firms.
- XXI. OPIL reserves the right to tender into parallel contracts simultaneously or at any time during the period of contract with one or more tenders as OPIL may feel fit.
- XXII. OPIL does not bind itself to accept the lowest tender or assign any reason for non-acceptance of the same.
- XXIII. Tenderers who failed to comply with earlier contractual obligation of OPIL which resulted in short closure / cancellation of any contract are not eligible to participate in this tender.
- XXIV. Companies black listed / ordered for black listing by Government of Kerala or OPIL would not be considered.
- XXV. TERMINATION/BREACH OF CONTRACT:- In the event of bidder's failure to fulfill any of the contractual obligations including non-lifting the contracted materials under this agreement as per the instructions of Factory in Charge, OPIL's decision in regard to bidder's failure being final and binding on the bidder. OPIL shall have the full liberty to do any or all of the following :-
  - a. Cancel the contract with immediate effect for the materials under the contract not taken delivery by the bidder as on that date, in which case the pre- Bid



EMD/Security Deposit and EMD along with the balance payment (if paid, any), will stand forfeited.

AND/OR

- b. Retain and/or adjust recover from bidders any amount lying OPIL to the bidder's credit either under this contract or any other which may at any time become payable/ refundable to the bidder either under this contract or any other contract, the amount of losses or damages or claim that might be incurred by OPIL in selling the materials under contract not taken delivery by the bidder at bidder's risk and costs. Even after such recovery/ adjustment by OPIL from bidder any amount as mentioned above lying with OPIL, if any further amount is still found payable / refundable by the bidder, the bidder shall pay the same to OPIL on demand without any objection or demur.

XXVI. OPIL shall have the right to issue addendum to the tender document to clarify, amend, modify, supplement or delete any of the conditions, clauses or items stated. Addendum so issued shall form part of original invitation to tender. Such addendum will be published in e-tender portal only.

XXVII. Arbitration: In the event of any dispute and/ or difference arising between the Bidder/Purchaser/Buyer and / or their Agent as to construction, interpretation and / or execution of the contract and/ or the respective rights and liabilities of the parties, such disputes and / or difference shall be referred to Arbitration. The sole arbitrator shall be nominated by the Managing Director of OPIL. The provisions of the Arbitration Conciliation Act, 1996 shall apply to the proceedings of the arbitration. The venue for arbitration shall be at Kottayam and for all connected legal proceedings only the Courts at Kottayam alone have got jurisdiction.

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