



OIL PALM INDIA LIMITED

(A JOINT VENTURE OF THE GOVT. OF KERALA AND THE GOVT. OF INDIA)

REGD. OFFICE: XIV/130, KOTTAYAM SOUTH P.O., KODIMATHA, KOTTAYAM - 686 013, KERALA. PHONE: 2566882, 2567103, 2567104. FAX: 0481-2561442
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OP/SEC/PURCHASE/2024-25/12043

March 25, 2025

RE-QUOTATION NOTICE

Quotations are invited for the supply of one number of Multi Function Printer to our head office at Kottayam. The quotations should be addressed to the Managing Director, Oil Palm India Ltd at the above address so as to reach on or before 09-04-2025, 2.30 PM superscribing on the top of the cover – “ Quotation for Multi Function Printer due on 09-04-2025” or at mail tendersopil@gmail.com. Received quotations will be opened at 3.00 PM on the same date in the presence of available bidders. Detailed terms and conditions are attached herewith.

For Oil Palm India Limited

Secretary & Sr.Manager (Commercial)

CC:

1. Notice Board / Website

REQUIREMENT OF ONE NUMBER OF MULTI FUNCTION PRINTER– TERMS AND CONDITIONS

1.0 Specification:

a) General:

- a. Brand New : HP / Cannon / Epson
- b. Printing technology – Ink tank – Black & White PREFERRED
- c. Type – Multifunction (Print, Copy, Scan)

b) Printer Specification

- a. Page size supported – A4
- b. Print speed – 19 ppm (Black)
- c. Auto Duplex printing
- d. Wi-Fi connectivity, USB

2.0 Delivery Period:

- a) Within 21days of date of Issue of Purchase Order

3.0 Payment terms

- a) After receipt and acceptance

4.0 Format of quotation

SI No	Particulars	Amount (Rs.)
1	Price of 1 number mfp	
2	GST	
	Total	

5.0 Warranty : Minimum one year on site warranty

6.0 GST & PAN : Bidder should give GST registration Number and PAN number

7.0 Training : Free training should be given.