

OP/SEC/PURCSE/5/4132

23.10.2017

QUOTATION NOTICE

Quotations are invited for the supply of one number of Computer and one number of Laser Printer to our head office at Kottayam. The quotation should reach us on or before 07.11.2017 superscribing on the top of the cover – " Quotation for Computer and Printer due on 07.11.2017" or at mail tendersopil@gmail.com . The quotation should be reached on or before 2.30 PM on 07.11.2017. Detailed terms and conditions are attached herewith.

For Oil Palm India Limited



Secretary & Sr. Manager (Commercial)

CC:

1. Notice Board
2. System Officer for publication in the web site ✓

**REQUIREMENT OF ONE NUMBER OF COMPUTER AND PRINTER AT HEAD OFFICE
KOTTAYAM – TERMS AND CONDITIONS**

1.0 Specification:

Computer (Branded)

- a) i5 Processor (5th Generation)
- b) RAM 4GB
- c) HDD – 1 TB
- d) Windows 10 preloaded
- e) LED monitor – 18.5"

Printer (Branded)

- a) Laser Printer
- b) 16 ppm speed
- c) 600 DPI Resolution

2.0 Delivery Period:

Within 15 days of date of Issue of Purchase Order

3.0 Payment terms

After receipt and acceptance

4.0 Format of quotation

SI No	Particulars	Amount (Rs.)
1	Price of 1 number Computer	
2	Price of 1 number of Printer	
3	GST	
	Net Amount	

5.0 Warranty : Bidder should specify the warranty period

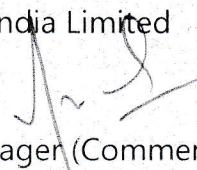
6.0 GST & PAN : Bidder should give GST registration Number and PAN number

7.0 Training : Free training should be given.

8.0 LD : For delay in excess of 1 week over the delivery period 1% of the contract value will be recovered for every week or part thereof.

9.0 Evaluation of the bid : evaluation of the bid shall be on the basis of Net amount quoted after considering GST input credit.

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